
Attending (Virtually): Henry Asor (Nigeria, GB Chair); Thea Schepers (Netherlands, GB Vice-Chair); Joseph Barnes (UNICEF); Winnie Kamau (Association of Freelance Journalists); Innocent Mugabe (Government of Rwanda); Charlie Ngounou (AfroLeadership); Mohamed Gele (Somalia, Technical Chair); Annelise Parr (UNDP / IATI Policy and Technology Manager); Cody Wallace (UNDP / IATI Policy and Governance Specialist); Adriel Amaral (UNOPS / IATI Secretariat);

Work Plan and Budget for Q1 2024

1. Chaired by Henry Asor (Nigeria), this meeting continued with items deferred from the 17 December 2023 meeting, taking place the day after a project board meeting in which the Sec shared a financial overview, overview of the risk register, while updating on progress finalising a new UN-to-UN agreement between UNDP and UNOPS taking into account the new hosting arrangements. UNOPS provided an additional financial overview and presented a revised Q1 budget taking into consideration the shift of MA expenses into Q2 2024. A follow-up financial report was provided by UNOPS providing a snapshot overview on 2023 liquidity, cash balance (as of 18 Jan); additional information will be provided by UNOPS on contribution/cash-flow forecasting into 2024. The Secretariat also provided an update on 2024 work planning. While the recruitment and onboarding process for the IATI Executive Director was delayed, the Sec will proceed to finalise the work plan and budget (Q2-Q4) for the remaining 9 months in parallel to the Executive Director's recruitment and ahead of the Members Assembly.

Action points:

- *UNOPS to provide the Governing Board with updated contribution/cash-flow forecasting analysis*
- *Secretariat to proceed with development of the remaining 2024 work plan and budget in parallel to recruitment/onboarding of the IATI Executive Director.*

Planning for the 2024 Members Assembly (progress update)

2. The Secretariat provided an overview on the revised timeline and milestones given the new dates agreed for the 2024 MA (April 23-24) and Community Event (April 25-26); and reaffirmed the collaborative partnership with APC Colombia. The Secretariat is working with APC Colombia and actively carrying out key activities such as finalising venue selection on the basis of logistical/operation requirements shared by IATI. Board input was sought on what the main

objectives should be during this year's MA. These should include themes of strategic importance, including official welcoming of the newly elected Governing Board; presentation of 2023 implementation during transition; 2024 work plan and budget; SOP revisions and recommendations of the SOP Working Group; and presentation of progress towards the current Strategic Plan (2020-2025) and draft roadmap over the next two years towards development of the next IATI Strategic Plan (2026-2030).

Action points:

- *Secretariat to finalise MA/CE venue selection with APC Colombia*
- *Secretariat to proceed drafting the technical MA plenary agenda based on the thematic themes noted above.*

2024 Governing Board Election

3. The Secretariat presented an updated election timetable, taking into consideration the new later dates of the MA & CE in April. The Board agreed with the planning timeline proposed and requested the Secretariat to distribute the election timetable announcement to members by 31 January 2024.

Action points:

- *Secretariat to communicate the 2024 Governing Board election timetable with members by 31 January 2024.*

IATI Strategic Plan: View to 2030

4. The Secretariat presented a draft roadmap outlining sequenced consultations and planning for the development of the next Strategic Plan 2026 – 2030. The roadmap incorporates a phased approach to be presented during the Members Assembly to solicit feedback from the membership community on the consultation process and timeline.

Action points:

- *The Secretariat to further detail the consultation & planning roadmap for developing the IATI Strategic Plan 2026-2030 for presentation during the 2024 Members Assembly.*

Events Calendar for 2024

5. The Secretariat provided a comprehensive 2024 calendar of internal and external events (including the Board meeting schedule). The Board appreciated the detailed work that had gone into developing the 2024 Events Calendar and requested that it should be made available with the broader community and published directly on IATI Connect. With a new Governing Board expected to be in place by April, it was recommended to ensure the calendar was published and promoted as a live document enabling the incoming Board members to make adjustments to the calendar. The Board asked how it could best support the Secretariat to prioritise IATI's

engagement in the external events. The calendar should be published with a clear and unambiguous title to ensure its scope and purpose is clear.

Action points:

- *Secretariat to publish the provisional meeting calendar for IATI Board meetings and drop-ins, as well as for relevant external events.*
- *The Secretariat to develop analysis / advocacy guidance note on the external events IATI should prioritise in 2024.*

Publish What You Fund (PWYF)

6. The final agenda item centred around the Board's two-year initiative to support Publish What You Fund's Aid Transparency Index 2024, including a comprehensive review of the methodology and expansion of the PWYF dashboard to include smaller publishing organisations. The Board noted that part of the milestones agreed with PWYF was to include data quality feedback for smaller publishers; however, clarification is needed of the methodology/plan of action for implementing the automated aspects of the work; and the outcome of the work that's expected of smaller publishers.

Action points:

- *The Board to hold a discussion with Publish What You Fund for briefing on the progress on the Aid Transparency Index.*
- *The Board will finalise the Terms of Reference, and Secretariat is requested to organise a separate follow-up discussion with PWYF to clarify the automation and data quality dashboard milestones and expected outcomes.*