

**Annual Members' Assembly 2021 (Virtual)**  
**8-9 December 2021, 9am-1pm EST**  
**Paper 1: AGENDA**

Zoom link with passcode will be sent to registered participants through an outlook invitation, together with contact details for IT support or difficulties with joining.

Time	#	Title	Background document(s)
<b>DAY 1: Wednesday, 8 December 2021</b>			
9.15-9.30 EST (15 minutes)  Participants are invited to begin logging in from 9.00am EST for a prompt start at 9.15am	1	<b>Opening</b> IATI Governing Board Chair, Theo van de Sande (NL); <ul style="list-style-type: none"> <li>• Welcome remarks and announcements of new memberships. Observers participating.</li> <li>• Overview of agenda and aims for the 2021 Members' Assembly.</li> <li>• Rules of engagement for participants (use of mute and raise hand functions; naming protocol; single voice / vote per member organisation; etc)</li> </ul>	
9.30-10.45am EST (75 minutes)	2	<b>Session 2: Institutional Working Group (IWG) outcomes and direction:</b> <ul style="list-style-type: none"> <li>• Presentation of report from the Institutional Working Group and recommendations from the Board</li> <li>• Plenary discussion and decisions 1 and 2</li> </ul>	<a href="#">Paper 2a: Recommendations of the Board</a>  <a href="#">Paper 2b: IWG Report (FR)</a>
10.45-11.15am EST	<i>BREAK (30 MINS)</i>		
11.15-12.30am EST (75 minutes)		<b>Session 2 (IWG outcomes) continues: Small group sessions reconvene</b> <ul style="list-style-type: none"> <li>• Decisions 3 and 4</li> <li>• Small group discussion and agreement on the principles and next steps for determining future institutional arrangements for IATI</li> </ul>	<a href="#">Link</a> to record notes/outcomes during sessions

		<ul style="list-style-type: none"> <li>Feedback to plenary and agreement on further steps / actions</li> </ul>	
12.30-12.45pm EST (15 minutes)	3	<b>Closing and wrap-up of Day 1</b> (IATI Governing Board Vice Chair, Henry Asor - Nigeria)	
<b>DAY 2: Thursday, 9 December 2021</b>			
9.15-9.30am EST (15 minutes)  <b>Participants are invited to begin logging in from 9.00am EST for a prompt start at 9.15am</b>	4	<b>Welcome back</b> (IATI Governing Board Vice Chair, Henry Asor - Nigeria) <ul style="list-style-type: none"> <li>Recap of decisions and any parked items from Day 1</li> <li>Announcement of 2022 Governing Board Election period</li> </ul>	
9.30-10.45am EST (75 minutes)	5	<b>Towards the mid-term review of the Strategic Plan</b> <ul style="list-style-type: none"> <li>Presentation of results from monitoring the Strategic Plan Results Framework in 2020 and preliminary results from 2021, where feasible.</li> <li>Roadmap towards the mid-term review of the Strategic Plan and Results Framework.</li> <li>Q&amp;A.</li> </ul>	<a href="#">Paper 5: IATI Implementation Update 2021</a> (for information). With annexes <a href="#">1</a> , <a href="#">2</a> , <a href="#">3</a> , <a href="#">4</a>
10.45-11.15am EST (30 minutes)	<i>BREAK (30 MINS)</i>		
11.15-12.30pm EST (75 minutes)	6	<b>Presentation of work plan and budget for 2022, as approved by the Governing Board</b>  Board focal points on Budget and Finance present <ul style="list-style-type: none"> <li>Financial situation of the initiative; and</li> <li>High-level areas of activity in 2022 and linkages to the Results Framework outcomes.</li> </ul>	<a href="#">Paper 6: IATI Workplan and Budget 2022</a>
12.30-12.45pm EST (15 minutes)	7	<b>Closing of 2021 Members' Assembly</b> (IATI Governing Board Chair, Theo van de Sande) <ul style="list-style-type: none"> <li>Reminder of decisions taken and any SOP updates required,</li> <li>Announcement of next steps and timeframes agreed in relation to processes discussed.</li> </ul>	